

M E M O R A N D U M

**TO: Pauahi Tower Tenants
16th, 15th & 14th Floors and Common Areas**

FROM: Bishop Square Management

DATE: August 27, 2009

SUBJECT: Pest Control Treatment for Saturday, September 5th, 2009

Pest Control for Pauahi Tower tenants on **16th, 15th & 14th** floors & common areas will be conducted on **Saturday, September 5th, 2009**.

This is an annual treatment, which will start at about 2:00 p.m. Attached is a preparation sheet for the Pest Control Clean Out. Please notify your Office Manager and employees.

If you should have any questions regarding scheduling, or any alarms that we should be aware of, please call Leslie at 544-0164.

If you should have any questions regarding hazards of pest control or procedures used, please contact Mike at **Moni Marc Inc.** at #372-4347.

Attachment.

PEST CONTROL PREPARATION SHEET FOR COMMERCIAL ESTABLISHMENTS

This clean out treatment for cockroach control is designed to reduce cockroach population to one that can be handled by a maintenance program.

1. Remove items from lunchroom cabinets, shelves and counters (pots, dishes, food etc.).
2. For tenants with private restrooms, remove items from all shelves (medications, linens, toiletries, etc.).
3. Unlock all rooms to assure proper treatment.
4. Air conditioning will be turned off prior to treatment. Occupants should remain out of the treated premises for at least an hour after job completion.
5. The air conditioning will be turned on early Monday morning to aerate space.
6. The insecticides used have a flushing action. Roaches may be seen during the few days after treatment and before they die.
7. All uncovered dishes and utensils left in lunchroom should be washed thoroughly.
8. **Moni Marc, Inc.**, or pest control contractor, will not treat any electronic devices (computers, telephones, copiers, etc...).
9. Inform Leslie Tolentino in Maintenance at #544-0164 or maint@bishopsquare.com of any problems.